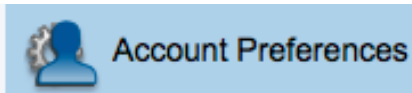
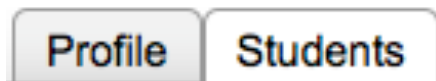



How to add student to a previously created PowerSchool Parent Access account

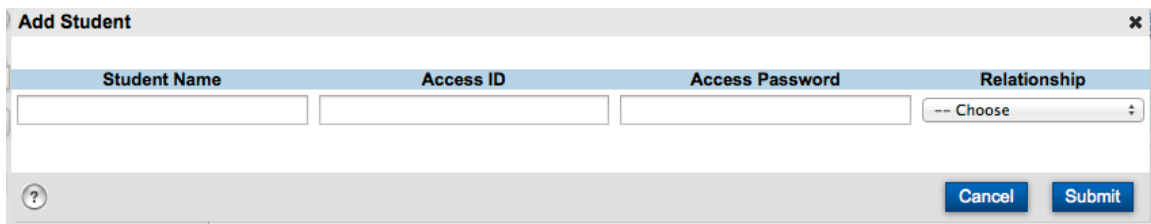
1. Log into PowerSchool Parent Access account
2. Select *Account Preferences* from menu on left side located at bottom



3. Select *Students* (to the right of *Profile*) on the tab at the top



4. Click on the  button on the right side of screen
5. Enter the *Student Name*, *Access ID*, *Access Password* and *Relationship* information and click *Submit*

A screenshot of a web form titled "Add Student". The form has a header bar with the title and a close button. Below the header, there are four input fields: "Student Name", "Access ID", "Access Password", and "Relationship". The "Relationship" field is a dropdown menu with "-- Choose" selected. At the bottom of the form, there are two buttons: "Cancel" and "Submit". A help icon (?) is located in the bottom left corner of the form area.

6. The new student name should appear at the top with previously entered student(s)